

MANILA INTERNATIONAL AIRPORT AUTHORITY
Property Management Division

Date: _____

QRIL No. _____

TO : THE MANAGER / OFFICER IN-CHARGE
Property Management Division

SUBJECT : REQUEST FOR PRE-INSPECTION

FROM : THE MANAGER/OFFICER-IN-CHARGE
(Name of Office/Division)

This is to request for an inspection of the material/s, spare-parts, equipment and or facility mentioned below for replacement, repair, and/or rehabilitation, necessary to extend and/or maintain operational condition. The details are as follows;

Description of Property : _____

Location of Property : _____

Attachments:

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | N/A |
| <input type="checkbox"/> | <input type="checkbox"/> | Pre-Inspection Report Form (PIRF) |
| <input type="checkbox"/> | <input type="checkbox"/> | Engineer's Instruction (EI) for SSA |
| <input type="checkbox"/> | <input type="checkbox"/> | Job Order |
| <input type="checkbox"/> | <input type="checkbox"/> | Motor Vehicle Technical Inspection Report (MVTI) |
| <input type="checkbox"/> | <input type="checkbox"/> | Repair, Maintenance Report |

Requested by:

(Signature over printed name of the
Manager/OIC, Head of office)

Local: _____

Assigned Inspector:

Approved:

To be fill in by the Supervising Property Officer

(Manager/OIC of Property Management Division)