

MANILA INTERNATIONAL AIRPORT AUTHORITY

Human Resource Development Division

LEARNING AND DEVELOPMENT EVALUATION FORM

Learning Activity Title:	
Date of Conduct:	
Venue:	

Instruction: Please check (✓) the number that best corresponds to your preferred rating and hand it to the HRDD representative

<i>Particulars</i>	<i>Ratings</i>				
	1	2	3	4	5

I. Course

Clarity of Training Objectives					
Relevance of Content					
Sequence of Content					
Usefulness of Learning Materials					

II. Resource Speaker

1. Name: _____

Mastery of the Subject Matter					
Time Management					
Appropriateness of Learning					
Professional Conduct					

2. Name: _____

Mastery of the Subject Matter					
Time Management					
Appropriateness of Learning					
Professional Conduct					

(Use separate form for additional resource speaker/s)

III. Learning Environment

Multimedia/ Sound system					
Room Temperature					
Cleanliness					

COMMENTS/REMARKS:

Rating Scale

<i>Adjectival Rating</i>	<i>Average</i>	<i>Numerical Rating</i>
<i>Excellent</i>	<i>4.1 - 5.0</i>	<i>5</i>
<i>Very Satisfactory</i>	<i>3.1 - 4.0</i>	<i>4</i>
<i>Satisfactory</i>	<i>2.1 - 3.0</i>	<i>3</i>
<i>Fair</i>	<i>1.1 - 2.0</i>	<i>2</i>
<i>Poor</i>	<i>0 - 1.0</i>	<i>1</i>