



MANILA
INTERNATIONAL
AIRPORT
AUTHORITY

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PROJECT: CIVIL AVIATION SECURITY SERVICES (CASS) AT MIAA FACILITIES AND PROPERTIES OUTSIDE PPP PROJECT LAND

DATE : January 14, 2025

BID BULLETIN NO. 2

1. This Bid Bulletin is hereby issued in response to the queries raised by the bidders.

Item No.	Query Raised/ Clarification Sought	Answer
1.	In determining our bid amount, what specific number of days should be used for computation? Initially, we computed using the current applicable number of days which is 395 days. However, factoring this figure alongside a 20% administrative fee results in a total exceeding the approved budget for the contract. May we request clarification on the correct number of days to use to align with the approved budget?	In determining the bid amount, Three Hundred Sixty-Five (365) days shall be used for computation to align with the ABC.
2.	The Price Schedule Form includes the Cost of Living Allowance (COLA). However, based on the recent wage orders, COLA is no longer part of the wage structure. It is also not reflected in the latest PADPAO Cost Distribution. Could you please confirm whether bidders are still required to include COLA in their computations, given its current status?	Bidders are not required to include COLA in the cost computation.
3.	Section 9 of Republic Act No. 11917, otherwise known as "The Private Security Services Industry Act" and the Philippine National Police, Civil Security Group	In compliance to Section 9, RA 11917 "The Private Security Services Industry Act" and the Philippine National Police, Civil Security Group Supervisory Office for Security and Investigation Agencies (PNP, CSG-SOSIA) Memorandum Advisory No. 037-2023,

	<p>Supervisory Office for Security and Investigation Agencies (PNP, CSG-SOSIA) Memorandum Advisory No. 037-2023 mandate that the minimum administrative fee charged by Private Security Agencies (PSAs) to their clients must not be less than twenty percent (20%) of the total contract cost. Upon review of the Bidding Documents, we noted that there is no specified provision regarding the agency or administrative fee. In light of this, may we respectfully inquire if all bidders are required to comply with the provisions of Section 9 RA 11917 and Memorandum Advisory No. 037-2023, which mandate a minimum administrative fee of 20% of the total contract cost?</p>	<p>the minimum administrative fee shall be 20% of the total cost</p>
4.	<p>The Terms of Reference (TOR) require bidders to submit the latest certification of at least satisfactory performance from previous and existing clients during the post-qualification evaluation stage. For previous clients, are bidders required to submit certifications for all past engagements since the agency's inception, or will a specific time period or duration be provided? Our concern is that our agency has been operational for an extended period, and providing certifications for all previous clients may be tedious and impractical.</p>	<p>The certificate of satisfactory performance from at least one (1) client from previous projects within the last ten (10) years will suffice. The same shall be submitted during the post-qualification evaluation.</p>
5.	<p>In the Bidding Documents, the Schedule of Requirements and</p>	<p>The Schedule of Requirements and the Technical Specifications are not applicable in this project.</p>

	<p>Technical Specifications is blank. May we request a filled-out Schedule of Requirements and Technical Specifications form to ensure compliance with the procurement's requirements?</p>	
6.	<p>Based on the TOR that was posted in PhilGEPS, page 20 is missing.</p>	<p>The complete set of pages will be available upon purchase of the Bidding Documents. Please see attached ANNEX.</p>
7.	<p>Under Bidder's Qualifications, the bidders must submit a certification under oath that they have no pending case against the government. Can you enlighten us if whether the complaint is addressed or against the head of the governed institution or against the people in the government and if the complaint has a legal basis to file complaint against the said personnel?</p>	<p>The certification of no pending case is against the government and not against individual personnel of the agency.</p>
8	<p>Under Bidder's Qualifications, the bidders must have completed a contract for the provision of security services with a value of at least 50% of the ABC of the project within the last ten (10) years. Is this referring to the SLCC?</p> <p>I would like to move, if I may, that the required years be reduced to within the last five (5) years or less.</p>	<p>Yes. Completed project of 50% of the ABC refers to the SLCC.</p> <p>The MIAA requirement is within the last ten (10) years.</p>
9	<p>With regards to the administrative fee, will we be following rate as per PADPAO or DOLE?</p>	<p>Refer to answer in Item No. 3</p>
10	<p>Regarding the security orientation under Manpower Provisions, will there be a fee to be paid for the orientation?</p>	<p>No fee will be charged.</p>

11	Regarding the logistics, is the radio to be supplied Ordinal?	No requirement for the type or brand of radio, as long as it can cover the whole assigned area from the base.
12	How many copies of our Bid Proposal should we submit for the Bid Opening?	As explained during the pre-bid conference, bidders must submit 3 copies of the documents.
13	Regarding the clearances required from the security personnel. It was mentioned that police clearance and RTC are to be submitted. Is the RTC clearance to be submitted must come from within the jurisdiction of their residency or will any RTC suffice?	RTC clearance must be from the residential area of the personnel.
14	In relation to the site inspection, will we be required to submit a certificate of site inspection?	No. Site inspection is not mandatory.
15	As per the posted bidding documents, the form provided for the Schedule of Requirements is not filled-out.	Refer to answer in Item No. 5

Any instructions previously issued to the bidders inconsistent with the above provisions are deemed amended and/or superseded.

For guidance of all concerned.

for: 
MGEN. MANUEL V. SEQUITIN (RET) PA, CESE
 Chairperson
 Bids and Awards Committee

5. The determination of breach or violation of the obligations and the undertakings in conformity with the preceding provision shall be final and binding upon the Supplier/Contractor. Whereupon the Supplier shall be furnished copy of the Investigation Report for them to submit their acknowledgement thereof and the corrective action/s taken relative to the committed violation/s.

XIV. TERMINATION OF CONTRACT

- A. At any time, during the effectivity of the Contract, the same may be terminated or rescinded by MIAA, for any just cause and without need of any judicial action, by giving at least fifteen (15) days written notice which shall be final and binding upon the Supplier.
- B. Material breach of the Contract by the Supplier shall be ground for termination of Contract, such as when either of the following exists:
1. The Supplier has obtained a cumulative amount of liquidated damages equivalent to Ten percent (10%) of the total Lot contract amount within the one (1) year effective period of contract;
 2. The Supplier has obtained two (2) unsatisfactory ratings within the one (1) year effective period of the contract;
 3. The Supplier has obtained more than 100 counts of violations within a month.
- C. Violation by the Supplier of any material terms and conditions of the Contract.
- D. Labor disputes/strike of the Supplier's personnel which is not settled immediately thereby causing prejudice to the delivery of the services under the Contract.
- E. Assignment or any form of conveyance by the Supplier/Contractor of its rights and interests under the contract, including the sale and disposition of any or all its business to any third party, without the prior written consent of MIAA.
- F. Failure of the Supplier to deploy the required trained security personnel at commencement and throughout the entire duration of the Contract.

XV. DUTIES AND FUNCTIONS OF SECURITY GUARDS

ATTENTION

The information in this document shall not be disclosed and shall not be duplicated in whole or in part for any purpose other than to respond to this Terms of Reference

Manila International Airport Authority

	MIAA deployment and operation)	
2.	Handheld Radio	33
3.	Handheld Metal Detector (HHMD)	5
4.	Under Chassis Inspection Mirror	2
5.	9mm Pistol	22
6.	12 Ga. Shotgun	8
7.	Body Camera	10
8.	Baton (standard length, wooden)	50
9.	Reflectorized Vest w/ SECURITY Markings	50
10.	Heavy Duty Rubber Boots	50
11.	Rain Gear (Transparent)	50
12.	First Aid Kit	50
13.	Flashlight	50

XVII. POSTING• **MIAA FACILITIES & PROPERTIES**

GUARD POST DESCRIPTION		Guard /Shift
Landside (Under Mobile Police Section)		
1	Plastic City	3
2	888 Hotel	2
3	Petron Vacant Lot	1
4	Merville Vacant Housing Site	4
5	Mobile Patrol	4
6	AP Cargo Vacant Lot (Durian Park)	1
7	CBL Vacant Lot	1
Total Number of Personnel		16
Total Number of Personnel Multiply by 2 Shift		32

GUARD POST DESCRIPTION	Guard
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